



# Training Manual

Humint O Lite  
Version 16

## Medical Aids



When you open the Medical Aid app, it will open on the medical aid list view.

Administrator	Medical Aid	Destination Code	MSV Allowed	SwitchClaim Reversal Allowed	Statistical Transactions Allowed	Member Paid Claims Allowed	eRA Active	Benefit Availability Allowed	Benefit Check Allowed
<input type="checkbox"/> PRIMECURE	1 DOCTOR HEALTH	EMED0005	<input checked="" type="checkbox"/>						
<input type="checkbox"/>	1 LIFE DIRECT		<input type="checkbox"/>						
<input type="checkbox"/>	ABSA LIFE INSURANCE		<input type="checkbox"/>						
<input type="checkbox"/> MEDSCHEME	AECI CAPTIVE INSURANCE		<input type="checkbox"/>						

All of the medical Aids will be listed here. (This will be pre-loaded- and only managers will be able to edit this page)

If the Medical Aid is listed here, it means that the specific medical aid is loaded on the system with the different plan and who the administrators are.

Administrator: The administrator of the fund e.g., AECI Captive Insurance – Medscheme

Medical Aid: Name of the Medical Aid

Destination Code: MediSwitch destination code – this is the code that indicates to MediSwitch, to which administrator the claim should be sent. – Only developers will be able to add these codes

MSV Allowed: Some medical aids are permitted to give MediSwitch validations; if the box is ticked here, that will be the case.

SwitchClaim Reversal Allowed: Permitted to reverse the claim through the system.

Statistical Transactions Allowed: Feature to be added

Member Paid Claims Allowed -To update the system when MA

updates eRA Active: Feature to be added

Benefit Availability Allowed: Feature to be added

Benefit Check Allowed: Feature to be added

Medical Aids – Takes you to the medical aids list view.



## Medical Aid Plan –

Code	Medical Aid Plan	Plan Code	Medical Aid
<input type="checkbox"/> SADA	SELECT	SELECT04	TRANSMED PPN
<input type="checkbox"/> SADA	CARECROSS	CARE115	CARECROSS
<input type="checkbox"/> SADA	SELECT	TRANS04	TRANSMED DENIS
<input type="checkbox"/> SADA	55 PLUS	DRC04	ESSENTIALMED DRC

- Code – Tariff code
- Medical Aid Plan – Name of the plan
- Plan Code – This is the code that links the plan to a specific medical aid.
- Medical Aid – Medical aid name
- If you want to add a PLAN, click on CREATE
  - CREATE

When you click on create, this window will open.

Medical Aid Plan / New

SAVE DISCARD

Name/Description

Code \_\_\_\_\_ - Plan Code \_\_\_\_\_

Medical Aid \_\_\_\_\_ - Comment \_\_\_\_\_

Name/Description: This will be the name of the Medical aid plan e.g., Comprehensive

Code: Tariff code

Medical Aid: Medical aid name

Plan Code: The plan code can be added at a later stage by the developers

Comment: You will place a comment here if deemed necessary, e.g., Packages only.

## Medical Aid Plan Options-

Name	Code	Plan	Pricelist	Destination Code
<input type="checkbox"/> PRIVATE PATIENT	00A	PRIVATE PATIENT	Optical Assistant Private 2020 (ZAR)	
<input type="checkbox"/> COMPREHENSIVE	17L	ESSENTIAL	DISCOVERY HEALTH (NON-NETWORK) (ZAR)	
<input type="checkbox"/> PRIVATE PATIENT PHARMACY	00C	PRIVATE PATIENT	Optical Assistant Private 2020 (ZAR)	
<input type="checkbox"/> SUMMIT	01F	SUMMIT	MOMENTUM HEALTH (ZAR)	

### CREATE

- Name: Medical aid plan, option name e.g., Classic/Essential
- Code: Code that links the option to the plan.
- Plan: Medical aid plan
- Pricelist: These are the pricing files linked to the medical aid options.
- Destination code: MediSwitch – this is the code that indicates to MediSwitch, to which administrator the claim should be sent. – Only developers will be able to add these codes
- If you want to add an Option, click on CREATE

When you click on create, this window will open.

Name \_\_\_\_\_

Code \_\_\_\_\_ Plan \_\_\_\_\_

Pricelist \_\_\_\_\_ Comment \_\_\_\_\_

Destination Code \_\_\_\_\_

- Name: Medical aid plan, option name e.g., Classic/Essential
- Pricelist: These are the pricing files linked to the medical aid options. These price files need to be uploaded and updated by the developers. Additional pricelists will be created on request.
- Plan: Medical aid plan
- Destination code: Only developers will be able to add these codes. It can be added after the option has been created.
- Comment: You will place a comment here if deemed necessary e.g., Packages only.

### Medical Aid Administrator

Medical Aids			
Medical Aid Administrator			
<input type="checkbox"/>	Administrator	Phone	Email
<input type="checkbox"/>	Azikiwe Jokiwe	011 638 2253	
<input type="checkbox"/>	Azraa Motan	011 884 3500	info@oraclemed.com
<input type="checkbox"/>	BUILDING INDUSTRY	041 453 2751	leonoraf@bibepe.co.za
<input type="checkbox"/>	Bradley Page	021 489 3760	
<input type="checkbox"/>	Brandon Domingo	021 810 5700	proud2b@triac.co.za
<input type="checkbox"/>	CIMAS	00263 4 777300	marketing@cidas.co.z
<input type="checkbox"/>	CONMAD MARKETING AND SALES		
<input type="checkbox"/>	Candice Christians	0860 007 744	service@brightrock.co.

These are the contact details of the Administrators for following up on claims.

Medical Aid Administrator / New

SAVE DISCARD

SUBMIT MOV ID MOV SURNAME DOB MOV

Medical Aids Subscriptions Partner Ledger Analytic Acc. MSV History Unpublished On Website Active

Individual **Company**

Name \_\_\_\_\_

Postal Address: Street, Street 2, City, Province, Postal Code, South Africa

Tax ID: e.g. 803477472701

Destination Code \_\_\_\_\_

Work Phone: Phone, Mobile, Email, Website, Title, Tags

Contacts Internal Notes Sales & Purchases Accounting Medical Aids

Sales: Is a Customer, Is a Medical Aid, Salesperson, Payment Terms, Pricelist

Purchase: Is a Vendor, **Is a Medical Aid Administrator** (checked), Payment Terms

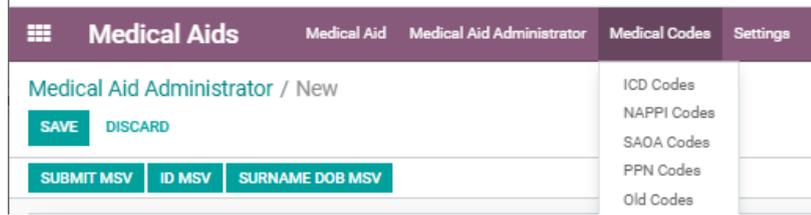
You can also edit and add details on the pre-loaded list provided.

- Click on CREATE

Tick the box next to **Company** as indicated. Go to the **Sales & Purchases** Tab and tick the box that says: "Is a Medical Aid Administrator."

You will basically be adding the Medical Aid as a contact.  
Enter the name, contact number, and email.

### Medical Codes



ICD Codes – This will be pre-loaded, but you can add additional codes if needed.

ICD Codes

CREATE IMPORT

Search...

Filters Group By Favorites

Code	Name	Comment	Category	Common
<input type="checkbox"/> z97.3	Presence of spectacles and/or contact lenses		Vision	<input type="checkbox"/>
<input type="checkbox"/> Z46.0	Fitting and adjustment of spectacles and contact lenses	NULL		<input type="checkbox"/>
<input type="checkbox"/> H04.4	Chronic inflammation of lacrimal passages	NULL		<input type="checkbox"/>
<input type="checkbox"/> H52.0	Hypermetropia	NULL		<input type="checkbox"/>
<input type="checkbox"/> H52.1	Myopia	Excludes Degenerative Myopia (H44.2)		<input type="checkbox"/>

To add a new ICD code, click on CREATE

ICD Codes / New

SAVE DISCARD

Name/Description

Code

Comment

Category

Common

Examinations

Vision

Lids

External

Internal

Other

[Create and Edit...](#)

Here you add your ICD code.

Name/Description – description of ICD code

Code – ICD code

Category – Because the list is pre-loaded, the categories should also be available. You can add a category if needed.

Comment – e.g., Can only be used on Sunglasses. Not necessary to complete this field

Common – If used frequently

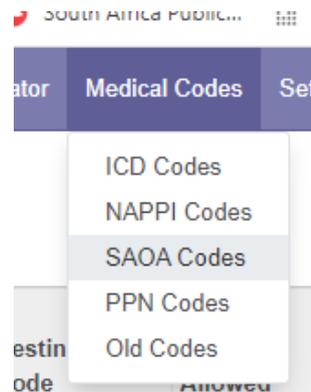
### Nappi Codes

NAPPI Codes

CREATE IMPORT

Code	Name
<input type="checkbox"/> 200101	PRIME CLURE ACUTE CONSULTATION
<input type="checkbox"/> 200180	PRIME CLURE AUTHORIZED CONSULT
<input type="checkbox"/> 200181	PRIME CLURE CHRONIC CONSULT UMG
<input type="checkbox"/> 231002	DATE 24 OCTOBER 2005 OSM
<input type="checkbox"/> 400030	INCONTINENTE PEN/CON CATHETER
<input type="checkbox"/> 400041	SUTURE BLACK NYLON DRWS 13CM S
<input type="checkbox"/> 400186	CATH ARROW A-PORT INT/KIT CAT
<input type="checkbox"/> 400343	ABDO DRW4B 7275 4-PLY SWB 45X3
<input type="checkbox"/> 400395	SUTURE MONOCRYL 1489 ETH SUT 5

### SAOA Codes



View codes:

SAOA Codes

[+ Create](#) [Import](#)

<input type="checkbox"/>	Code	Name
<input type="checkbox"/>	11031	Pediatric Optometric Examination - Simple Case
<input type="checkbox"/>	11221	Colour Vision Screening
<input type="checkbox"/>	11246	Colour Vision Evaluation
<input type="checkbox"/>	11501	Dispensing Fee - Single Vision Basic
<input type="checkbox"/>	11443	Visual Field - Threshold Testing
<input type="checkbox"/>	11540	Dispensing Fee - Intermediate To Near
<input type="checkbox"/>	11346	Corneal Topography

### Create codes:

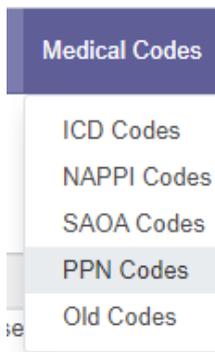
SAOA Codes / New

[Save](#) [Discard](#)

Name/Description

Code  Comment

### PPN Codes:



View Codes:

PPN1 Codes

[+ Create](#) [Import](#)

<input type="checkbox"/>	Code	Name
<input type="checkbox"/>	14009	HDK MaxiconRange LDL ( PMD and Grafts)

Create codes:

PPN1 Codes / New

[Save](#) [Discard](#)

Name/Description

Code  Comment

Old codes:  
You will not be using this function

